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P.O. Box 1209
Seattle, Washington 98111
www.portseattle.org
206.787.3000

APPROVED MINUTES

COMMISSION REGULAR MEETING NOVEMBER 8, 2022

The Port of Seattle Commission met in a regular meeting Tuesday, November 8, 2022. The meeting was held at the Port of Seattle Headquarters Building, Pier 69, 2711 Alaskan Way, Seattle, Washington, and virtually on Microsoft Teams. Commissioners Calkins, Felleman, Hasegawa, and Mohamed were present. Commissioner Cho was absent and excused from the meeting.

1.

CALL to ORDER

The meeting was convened at 10:30 a.m. by Commission President Ryan Calkins.

2.

EXECUTIVE SESSION pursuant to RCW 42.30.110

The public meeting recessed into executive session to discuss two matters regarding litigation/or potential litigation/or legal risk, per RCW 42.30.110(1)(i) for approximately 45 minutes, with the intention of reconvening the public session at 12:00 p.m. Following the executive session, the public meeting reconvened at 12:09 p.m. Commission President Calkins led the flag salute.

3.

APPROVAL of the AGENDA

The agenda was approved without objection as presented. (Item 8m was later removed from the Consent Agenda and addressed separately without objection.)

In favor: Calkins, Felleman, Hasegawa and Mohamed (4)

Opposed: (0)

4.

SPECIAL ORDERS OF THE DAY

No Special Orders of the Day were presented.

5.

EXECUTIVE DIRECTOR'S REPORT

Dan Thomas, Chief Financial Officer, previewed items on the day's agenda and made general and meeting-related announcements.

6.

COMMITTEE REPORTS

Commission Strategic Advisor Erica Chung provided a report regarding discussion held at the Equity and Workforce Development Committee meeting held on October 28, 2022.

Digital recordings of the meeting proceedings and meeting materials are available online – www.portseattle.org.

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Equity and Workforce Development Committee

Commissioners Cho and Mohamed convened the Equity and Workforce Development Committee.

Commissioners heard an update on the draft language of the Equity Policy Directive, and gave

Committee approval of the framework of the draft directive. Staff are working to refine language in

the draft and, per Commissioner Mohamed's input, will explore language around spending a certain percentage of its budget on equity-related investments. Staff will then offer briefings on the Equity Policy Directive draft to Commissioners, and set up listening sessions with Port staff and external experts on equity before incorporating any feedback and bringing the Directive to the Commission for potential approval in 2023.

7.

PUBLIC COMMENT

Public comment was received from the following individual(s):

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The following person spoke regarding Agenda Item 8o: Alex Tsimerman (written comments also submitted).

The following people spoke in support of Agenda Item 10d, regarding Worker Outreach, Training, Retention and Wraparound Services in Construction Trades and Green Jobs: Jeanne Fulcher and Marianne Talbott (written comments also submitted).

The following people spoke in support of Agenda Item 8m, regarding the SEA Part 150 Noise and Land Use Compatibility Study Update: David Goebel and Roxanne Thayer (written comments also submitted).

In lieu of spoken comment, written comment was submitted by Jordan Van Voast regarding population growth and climate crisis, urging the Port to read the critique of the green corridor shared by Seattle Cruise Control, and asking the Port to stop non-essential air and cruise tourism.

[Clerk's Note: All written comments are combined and attached here as Exhibit A.]

8.

CONSENT AGENDA

[Clerk's Note: Items on the Consent Agenda are not individually discussed. Commissioners may remove items for separate discussion and vote when approving the agenda.]

8a.

Approval of Minutes of the Special and Regular Meetings of October 25, 2022.

8b.

Approval of the Claims and Obligations for the Period October 1, 2022, through October 31, 2022, Including Accounts Payable Check Nos. 945477 through 945881 in the Amount of \$6,743,443.14; Accounts Payable ACH Nos. 048770 through 049530 in the Amount of \$48,930,549.41; Accounts Payable Wire Transfer Nos. 015923 through 015935 in the Amount of \$5,209,835.87; Payroll Check Nos. 203857 through 204280 in the Amount of \$138,443.01; and Payroll ACH Nos. 1102595 through 1106927 in the Amount of \$13,021,713.58, for a Fund Total of \$74,043,985.01.

Request document(s) included an agenda memorandum.

8c.

Authorization for the Executive Director to Execute an Amendment to the Current Services Agreement, Employment Center Management and Workforce Development Services, with the Office of Port Job Opportunities and Business Support, in the

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Amount of \$494,994, for a New Total of \$10,484,994, to Add Additional Navigation and Retention Services to Participants in the Aviation Career Pathways Program.

Request document(s) included an agenda memorandum and amendment.

8d.

Authorization for the Executive Director to Execute Contracts or Amend Existing Contracts, for the Purchase of Liquid and Solid Pavement Deicing Agents, for Use at Seattle-Tacoma International Airport and Waterfront Locations, for the Estimated Value of All Contracts in the Amount of \$5,000,000.

Request document(s) included an agenda memorandum.

8e.

Authorization for the Executive Director to Increase the Authorized Total Project Budget by \$2,432,000, and Increase the Tenant Reimbursement Agreement Budget From \$7,245,000 to \$9,627,000, and Non-Tenant Reimbursement Budget from \$2,093,000 to \$2,143,000, for a Total Estimated Project Cost of \$11,770,000, Delta A12A Jet Bridge Tenant Reimbursement Agreement. (CIP #C801160)

Request document(s) included an agenda memorandum and presentation.

8f.

Authorization for the Executive Director to Execute the Remainder of the Agreement with Seattle Tacoma Airline Consortium in the Amount of \$235,000 through January 31, 2023, for Exit Lane Contractor Support at Concourses A and C.

Request document(s) included an agenda memorandum and agreement.

8g.

Authorization for the Executive Director to Take all Necessary Steps and Execute all Documents for the Sale of Approximately Two Acres of Real Property Located in the City of SeaTac to Insite Property Group, LLC., and More Specifically Located at the Intersection of South 204th Street and 28th Avenue South, just West of International Boulevard in the City of SeaTac.

Request document(s) included an agenda memorandum, previously adopted resolution, agreement, and presentation.

8h.

Authorization for the Executive Director to Execute a New Collective Bargaining Agreement Between the Port of Seattle and the International Brotherhood of Teamsters, Local 117, Representing Police Officers at the Police Department for the Port of Seattle Covering the Period from January 1, 2022, through December 31, 2024.

Request document(s) included an agenda memorandum and agreement.

8i.

Authorization for the Executive Director to Acquire Additional Funding for Design of the Maritime Innovation Center Project in the Amount of \$500,000. (CIP #C801084)

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Request document(s) included an agenda memorandum and presentation.

8j.

Authorization for the Executive Director to Authorize the Purchase of One Industrial Catch Basin Cleaning Truck, in the Amount of \$700,000, to Replace an Existing and

Obsolete Catch Basin Cleaning Truck Located at Marine Maintenance.

Request document(s) included an agenda memorandum.
8k.

Authorization for the Executive Director to Authorize the Purchase of One Industrial Street Sweeper Truck in the Amount of \$375,000, to Replace an Existing and Obsolete Street Sweeper Truck Located at Marine Maintenance.

Request document(s) included an agenda memorandum.
8l.

Authorization for the Executive Director to Advertise and Award a Major Public Works Contract to Rehabilitate the Pier 66 Fender System, in the Amount of \$7,270,000 and a Total Project Authorization of \$7,980,000. (CIP #C800674)

Request document(s) included an agenda memorandum and presentation.
18m.

Authorization for the Executive Director to Initiate an Update to the Part 150 Noise and Land Use Compatibility Study and to Procure Consultants, Develop Scopes of Work, and to Design, Implement and Guide the Next SEA Part 150 Noise and Land Use Compatibility Study Update, in the Amount of \$6,000,000 and a Total Estimated Project Cost of \$7,000,000.

Request document(s) included an agenda memorandum and previously adopted resolution.
8n.

Authorization for the Executive Director to Execute an Interlocal Agreement with the Northwest Seaport Alliance to Implement a Series of Support Service Agreements to Allow Port Staff to Provide Services to the NWSA for 2023.

Request document(s) included an agenda memorandum and agreement.
8o.

Commission Adoption of the 2023 State Legislative Agenda.

Request document(s) included an agenda memorandum and presentation.
The motion for approval of consent agenda items 8a, 8b, 8c, 8d, 8e, 8f, 8g, 8h, 8i, 8j, 8k, 8l, 8m, 8n, and 8o carried by the following vote:
In favor: Calkins, Felleman, Hasegawa, and Mohamed (4)
1

Agenda Item 8m was removed from the Consent Agenda and addressed separately.

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Opposed: (0)
ITEMS REMOVED FROM THE CONSENT AGENDA
8m.

Authorization for the Executive Director to Initiate an Update to the Part 150 Noise and Land Use Compatibility Study and to Procure Consultants, Develop Scopes of Work, and to Design, Implement and Guide the Next SEA Part 150 Noise and Land Use Compatibility Study Update, in the Amount of \$6,000,000 and a Total Estimated Project Cost of \$7,000,000.

Request document(s) included an agenda memorandum and previously adopted resolution.

Presenter(s):

Stan Shepherd, Senior Manager, AV Noise Programs

Clerk Hart read Item 8m into the record.

Chief Financial Officer Dan Thomas introduced the item and presenters.

Discussion ensued between Commission and staff regarding reporting for previously failed installations; tracking information in a more formal way; timeframe in conducting the study; acoustic monitoring and circulating monitors around the communities; and providing a noise compatibility plan to the Federal Aviation Administration for approval and grant eligibility.

The motion, made by Commissioner Mohamed, carried by the following vote:

In favor: Calkins, Felleman, Hasegawa, and Mohamed (4)

Opposed: (0)

10. NEW BUSINESS

10a.

PUBLIC HEARING and Introduction of Resolution No. 3805: A Resolution of the Port Commission of the Port of Seattle Adopting the Final Budget of the Port of Seattle for the Year 2023; Making, Determining, and Deciding the Amount of Taxes to Be Levied Upon the Current Assessment Roll; Providing Payment of Bond Redemptions and Interest, Cost of Future Capital Improvements and Acquisitions, and for Such General Purposes Allowed by Law which the Port Deems Necessary; and Directing the King County Council as to the Specific Sums to be Levied on All of the Assessed Properties of the Port of Seattle District in the Year 2023.

10b. PUBLIC HEARING and Introduction of Resolution No. 3806: A Resolution of the Port Commission of the Port of Seattle Specifying the Dollar and Percentage Change in the Regular Property Levy from the Previous Year per RCW 84.55.120; Providing for a 2 Percent Increase of the Levy from \$81,036,634 to \$82,657,367.

Request document(s) included an agenda memorandum 1, agenda memorandum 2, draft resolution 1, draft resolution 2, and presentation.

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Presenter(s):

Dan Thomas, Chief Financial Officer, Finance and Budget

Michael Tong, Director Corporate Budget, Finance and Budget

Lance Lyttle, Managing Director, Aviation

Borgan Anderson, Director, Aviation Finance and Budget

Kelly Zupan, Director, SP Finance & Budget, Maritime Finance

Stephanie Jones Stebbins, Managing Director, Maritime Division Administration

Dave McFadden, Managing Director, Economic Development Administration

Clerk Hart read Item 10a and 10b into the record.

Chief Financial Officer Dan Thomas introduced the item and presenters.

Members of the Commission and staff discussed decreases in deplanements; tax levy uses; use of funds for sound insulation; millage rates of other ports; accounting for Terminal 46 expenses; continued communication of the port's budget; timeframe in releasing the budget; and online budget presence and information.

Commission President Calkins opened the public hearing. There being no one present wishing to testify, the public hearing closed, and discussion moved to the Commission.

The motion, made by Commissioner Felleman, to introduce Resolution Nos. 3805 and 3806, carried by the following vote:

In favor: Calkins, Felleman, Hasegawa, and Mohamed (4)

Opposed: (0)

10c.

Introduction of Resolution No. 3807: A Resolution of the Port of Seattle Commission Amending the Policy Directive for Salaries and Benefits for Employees Not Covered by a Collective Bargaining Agreement Established by Resolution No. 3790 and Providing an Effective Date for All Amendments of January 1, 2023.

Request document(s) included an agenda memorandum, resolution, Attachment A, Exhibit A, 2022 current pay ranges, definition document, and presentation.

Presenter(s):

Tammy Woodard, HR Director, Total Rewards

Sandra Spellmeyer, Total Rewards Manager

Clerk Hart read Item 10c into the record.

Chief Financial Officer Dan Thomas introduced the item and presenters.

The presentation addressed:

- the Port's compensation project;
- recommended policy directive changes for 2023; and
- estimated cost of changes.

Discussion ensued regarding:

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how the policy will reflect pay equity;

multi-lingual pay;

how pay and benefits compare to represented employees; and

if employees support the level of sick leave in the policy.

The motion, made by Commissioner Hasegawa, carried by the following vote:

In favor: Calkins, Felleman, Hasegawa, and Mohamed (4)

Opposed: (0)

10d.

Authorization for the Executive Director to Execute a Series of Contracts for Worker Outreach, Training, Retention and Wraparound Services in Construction Trades and Green Jobs, and for Program Evaluation in the Estimated Total Amount of \$4,750,000.

Request document(s) included an agenda memorandum, summary, and presentation.

Presenter(s):

Luis Navarro, Director, Workforce Development

Carl Huggle, Manager, Workforce Development Construction Trades Programs

Clerk Hart read Item 10d into the record.

Chief Financial Officer Dan Thomas introduced the item and presenters.

The presentation addressed:

- the Port's policy directives and actions;
- partners and stakeholders;
- data regarding current results of Commission authorization;
- construction program enrollment;
- reasons for continued support of construction trades training;
- 2022-2026 Port construction labor forecasts;
- the new total investment request for seven years;
- scope of work and investments;
- keeping the skilled worker pipeline filled;
- outcomes and deliverables; and
- timeline for executing the procurement process.

Discussion ensued regarding:

- community outreach for training;
- training for green programs/applications;
- connecting LGBTQ and youth in opportunities;
- worker disparities and retention;
- providing appropriate support to students as they move through and beyond the process;

and

- the desire to see private sector partnering.

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The motion, made by Commissioner Mohamed, carried by the following vote:

In favor: Calkins, Felleman, Hasegawa, and Mohamed (4)

Opposed: (0)

10e.

Authorization for the Executive Director to Authorize Staff to Advertise, Procure, and Execute a \$300,000 Port of Seattle Disparity Study Contract.

Request document(s) included an agenda memorandum and presentation.

Presenter(s):

Mian Rice, Director, Diversity in Contracting

Clerk Hart read Item 10e into the record.

Chief Financial Officer Dan Thomas introduced the item and presenters.

The presentation addressed:

- the request for Commission authorization for the Executive Director to authorize staff to advertise, procure, and execute a \$300,000 Port of Seattle Disparity Study contract;
- the Federal Government's requirement that transportation agencies implement the Federal Disadvantaged Business Enterprise (DBE) Program if they receive U.S. Department of Transportation funding;
- DBE program objectives;
- the requirement to conduct disparity studies every three to five years in order to implement race-conscious DBE requirements on federally-assisted contracts;
- the Port's last study conducted in 2019;
- key benefits to the new disparity study; and
- timeline for the study.

Discussion ensued regarding:

- costs of studies generally;
- tracking to see if we are achieving goals and accounting for the data of third-party placement;
- supplying trained workers through youth training; and
- a request for the legal department to track and report back a current college admissions affirmative action matter.

The motion, made by Commissioner Mohamed, carried by the following vote:

In favor: Calkins, Felleman, Hasegawa, and Mohamed (4)

Opposed: (0)

11. PRESENTATIONS AND STAFF REPORTS

There were no presentations or staff reports presented.

12.

QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

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Members of the Commission spoke regarding upcoming travel representing the Port and listening sessions recently held in South King County.

13.

ADJOURNMENT

There was no further business and the meeting adjourned at 3:10 p.m.

Prepared:

Attest:

Michelle M. Hart, Commission Clerk

Toshiko Hasegawa, Commission Secretary

Minutes approved: November 29, 2022

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